

<u>Instructions</u>: With the assistance of your facilitator, please use the following prompts to explore how data and evidence are utilized in your role at the college. Emphasize the significance of using data to generate insights and translating those insights into actionable steps for improvement.

Academic Affairs

- 1. What data and evidence do you regularly use in your day-to-day and annual planning processes?
- 2. So far, what is the most compelling story of improvement that you have based on the data or evidence mentioned in question #1?
- 3. What data or evidence do you wish you had in your role? What problem would you be able to solve if you had this data or evidence?
- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What data do you share with faculty regarding student success in their classrooms and programs? How frequently is this information shared?
- 7. What is the structure for follow-up and improvement planning based on classroom and program data? How is genuine accountability established?



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Administrative Services – Business Services – Enrollment – Financial Aid – Registrar - Admissions

- 1. What data and evidence do you regularly use in your day-to-day and annual planning processes?
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- 3. What data or evidence do you wish you had in your role? What problem would you be able to solve if you had this data or evidence?
- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. How do you ensure that budget decisions and financial allocations at the college are based on evidence, aligned with the mission, and implemented strategically? What improvements could be made?
- 7. How do you evaluate the financial stability of your students? What data do you gather? How do (or could you) use Pell status as a planning tool?



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External Partners – Dual Enrollment – Marketing - Recruiting

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What data do you (or can you) track regarding the success of students from your K-12 partners as they progress through your institution? Similarly, what methods do you have in place to monitor the success of students who transfer to your primary transfer partners?
- 7. What data is (or could be) used to track if dual enrollment is reaching underserved student populations in high school communities?
- 8. What data is (or could be) utilized in your marketing and recruiting efforts to determine if target student populations are being reached, such as low-income students, adult learners, first-time college students, and underserved populations?



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Faculty

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What data do you have regarding the success of your students at the program or degree level? What additional data would you like to access that you currently do not have?
- 7. How do you currently gather feedback on your students' success after they transfer to a fouryear university or enter the workforce directly? What improvements could be made in this area?



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Foundation

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What are the main sources or targets for your fundraising? How do you ensure that the fundraising efforts align with your mission and objectives?
- 7. What data or evidence do you collect to evaluate if a specific funding source or project is providing value to the students and the college?



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Human Resources

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What data or evidence is used to ensure that the jobs selected for posting and hiring processes attract optimal talent for the college?
- 7. How is data on job performance integrated into the college planning process? How do these processes differ for faculty, staff, and administrators, and how do you ensure they are all consistent and align with the college's mission?



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Institutional Research / Institutional Effectiveness / Information Technology

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What types of data are regularly shared with the college during annual or cyclical planning processes, such as program reviews, annual fact books, and strategic plan updates?
- 7. What technology tools are available for college end-users to access student success data for improvement, such as dashboards, early alert systems, financial stability, and student progress toward goals? How is usage tracked?



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Student Services

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. How does (or could) the college track data on student usage and/or satisfaction with key student services (e.g. advising, career services, disability services, financial aid, mental health services, tutoring)?
- 7. How does the early alert system—whether through formal or informal processes—function at the college? What data do you have regarding its usage on the front end (e.g. requests from faculty) and how do you measure the effectiveness of services on the back end after they have been utilized?



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Workforce

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- 4. What challenges have you and your peers faced when trying to share your perspectives on student success data at the college?
- 5. From the perspective of your role, what suggested path forward could address the challenges identified in question #4?
- 6. What methods do you use to gather feedback from employers regarding the effectiveness and areas for improvement of your program completers who enter the workforce? How often is this data collected?
- 7. Does the college collect or access data on the wages earned by graduates? If this data isn't available to the college, how can you use other tools to assess whether your completers are earning family-sustaining wages?